

ST. JOHNS COUNTY FIRE RESCUE ANNUAL INSPECTION CHECKLIST

- 1) Pass _____ Fail _____ N/A _____
Street address shall be clearly marked, and visible from the roadway. (NFPA 1:10.13.1.1 and NFPA 10:10.13.1.2) Numbers or letters shall be a minimum of 6 inches in height, and in contrasting color from the background on which they will be placed.
- 2) Pass _____ Fail _____ N/A _____
Where required, a **key vault** shall be provided for Fire Department access. (NFPA 1:10.12.2) These boxes shall contain keys or other devices necessary for the fire department to gain access into a structure in the event of an emergency during non business hours. It is the responsibility of the property operator to notify the fire department, and provide new keys or devices any time a lock is changed or re-keyed.
- 3) Pass _____ Fail _____ N/A _____
Fire Hydrants shall meet NFPA 1, 7-5. Hydrants must be visible and accessible at all times. Hydrants shall not be obstructed by landscaping or other structures. It is required that there be at least three feet of clearance all the way around the hydrant. (NFPA 1:18.3.3.1)
- 4) Pass _____ Fail _____ N/A _____
Fire Department Connection (FDC) inspected and maintained regularly. (NFPA 25 9-7.1) The fire department connection should be checked to make sure that there are caps in the place (to prevent garbage, etc. from being placed into the pipe and potentially obstructing the system – thereby reducing the efficiency of, or disabling the sprinkler system in the event of a fire). The couplings should swivel easily to make fire department connections more efficient. The area around the FDC should be kept clear of obstructions at all times – it should be designated a “no parking” area and it shall be prohibited to pile stock or waste beneath or around the connection.
- 5) Pass _____ Fail _____ N/A _____
Fire lanes maintained free of obstructions. (NFPA 1:18.2.2.5.7) This area is not to be used for carts or seasonal displays.
- 6) Pass _____ Fail _____ N/A _____
Exit doors require only one operation to open and open readily from the egress side. (NFPA 1:14.5.2.1 and NFPA 1:14.5.2.2) Occupants of the structure shall only have to operate one, if any, locking mechanisms to exit the building. Any such locking mechanism shall not require special knowledge, keys, or tools to operate. Locks must not be less than 34” and not more than 48” high.

- 7) Pass _____ Fail _____ N/A _____
Means of egress are clear and unobstructed and continuously maintained. (NFPA 1:14.4.1) Approved exits shall not be blocked by stock or merchandise at any time.
- 8) Pass _____ Fail _____ N/A _____
Where required, every **exit sign** shall be suitably illuminated by a reliable light source. (NFPA 101:7.10.5.1)
- 9) Pass _____ Fail _____ N/A _____
Emergency lights are illuminated by an accepted means. (NFPA 1:14.12.2.1)
These lights shall be backed up by battery power in the event of an electrical outage.
- 10) Pass _____ Fail _____ N/A _____
Records of monthly emergency light testing are maintained and available for review. (NFPA 1:14.13.2.1.1)